**Declaration of Consent for Storage and Processing of Personal Data for the Purpose of [insert general purpose(s) – e.g., recruitment] to Indiana University**

1. As part of [insert a description of the circumstances requiring the collection/processing of EU personal data – recruitment efforts] at Indiana University, Indiana University will collect the following categories of your personal data (“**Data**”):
* titles
* name
* address
* date of birth
* citizenship
* e-mail address
* phone number
* bank details
* letter of application
* questionnaires
* interviews
* curriculum vitae, in particular with statements about:
	+ school education
	+ academic career
	+ degrees (certificates)
	+ practical experience
1. By signing this declaration you give your consent that Indiana University may collect, transfer, store and process your Data in the United States for the purposes of [insert purpose(s)] at Indiana University.
2. Indiana University will not collect information revealing your racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership. Furthermore, Indiana University will not collect genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning your sex life or sexual orientation. You are prohibited from sending us any such “special categories of personal data”. In the event that you nevertheless disclose to us such data, you explicitly consent to us processing that data by signing this declaration.
3. You are free to give us your consent. If you choose to refuse or withdraw your consent, [insert any implications of refusing to consent or withdrawing consent (typically consent should not be used as the lawful basis for processing data if that consent is a precondition to offering a service; in that case, the “contract” basis for processing is probably more appropriate)].
4. You have the right to withdraw your consent at any time with effect for the future. You can withdraw your consent by e-mail to [insert relevant IU unit email address] or written notice to [insert IU unit physical address]*.*
5. With regard to the processing of your Data, you further have the following rights:
* Request from us access to your personal data pursuant to Art. 15 GDPR.
* Request from us rectification of your personal data pursuant to Art. 16 GDPR.
* Request from us erasure of your personal data pursuant to Art. 17 GDPR.
* Request from us restriction of processing pursuant to Art. 18 GDPR.
* Right to data portability pursuant to Art. 20 GDPR.
* Right to lodge a complaint with a supervisory authority pursuant to Art. 57(1) lit. f GDPR.

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[place, date]

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[signature of the data subject]