

Data Security Agreement – Guidelines for Access and Use

Necessary to your participation in the stated transaction, you will be provided with data of a proprietary and confidential nature. The University requires that the Participant comply with a strict practice and procedure related to confidentiality and security of all University data.

To participate in the designated transaction, you are required to endorse a *Data Security Agreement*. This will sanction access to University protected systems or to receipt of media containing restricted information. The information provided is solely for your purpose of properly responding to a University request for your services.

Access to, use, or retention of the data may only be used for the intended purpose. The data or media provided you is University property and you may not share this information with any individual not specifically involved with the stated transaction, nor may you retain, disclose, give, or sell such data to a third party. Containment and security for the information provided is the Participant's sole responsibility and Participant bears the liability for all individuals with whom you share University information.

As a required step to proceed in this transaction, the Participant is permitted access to such data by providing this contractual guarantee that you will afford appropriate measures to secure the information at all times. Upon the completion or termination of your services, Participant(s) shall as instructed to, return, remove, permanently delete or destroy all information provided to them for purposes of the stated activity.

I have read and agree to abide by all University data security practice related to access to University confidential data. To the best of my ability, I will comply, keep secure, or return all information provided to me.
Purpose of Transaction
Signature
Printed Name
Title
Company